

MINUTES

CITY OF MUSKEGON HEIGHTS

MONDAY, November 13, 2017

Call to Order:

Mayor Sims called the November 13, 2017, Regular Council meeting to order at 6:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Sims, Mayor Pro-Tem McGlothin, Councilman Smith, Councilwoman Kitchen, Councilman Cook, Councilman Williams and Councilman Watt.

ABSENT: None

STAFF MEMBERS PRESENT: Jake Eckholm, City Manager Zaneta Adams, Attorney, Chris Dean, Fire Chief, , Karey Morrow, Chief Building Inspector , Dr. Joseph Thomas, Jr., Police Chief and Lori Doody, Finance Director.

SWEARING IN OF COUNCILMEMBERS

Agenda Approval

17-121 A motion was made by Councilman Smith and supported by Councilwoman Kitchen that council approve the agenda.

All Ayes, No Nays

It was moved by Councilman Smith and supported Councilman Cook that the minutes of the October 23, 2017 council meeting be approved as received in the mail.

All Ayes, No Nays

It was moved by Councilman Cook and supported by Councilwoman Kitchen that the bills from October 1 – October 31, 2017 be approved as received in the mail.

All Ayes, No Nays

New Business

17-122 Recommendation from the City Manager that council approve to purchase income tax withholding and e-filing software from InSource Solutions for Five Thousand Five-Hundred dollars and zero cents (\$5,500.00).

It was moved by Mayor Pro-Tem McGlothin and supported by Councilwoman Kitchen that concur with the recommendation.

ROLL CALL VOTE. Kitchen, McGlothin, Smith, Williams, Cook, Watt and Sims.

Nays: None

17-123 Recommendation from the City Manager that council approve the purchase and installation of a new standby generator for a not to exceed amount of Fifty-Five Thousand dollars and zero cents (\$55,000.00).

It was moved by Councilman Cook and supported by Councilman Smith that council concur with the recommendation.

ROLL CALL VOTE. McGlothin, Smith, Williams, Cook, Watt, Kitchen and Sims.

Nays: None

It was moved by Councilman Cook and supported by Councilman Smith that the meeting be adjourned at 7:13 p.m.

All Ayes, No Nays

Respectfully Submitted,

Sharon Gibbs, City Clerk

